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VIA : Chief, Research and Development
Deputy Chief, Medical Staff
Chief, Program Coordination Division, Medical Office

10 March 1953

Incorporation of Medical Office Library as a Branch Library
of OCD

1. The Medical Office has a medical library of 600 to 700 books and pamphlets, and 3000 to 4000 documents.

2. The Medical Office requests that this library be established as a branch library of OCD. It is further requested that OCD adjust its T/O to accommodate a librarian of a GS-9 grade to be assigned to this library.

3. During the past four months [redacted] a librarian temporarily assigned from OCD, has been assisting the Medical Office in the cataloging and organization of this library. The Medical Office has been most impressed with [redacted] work and requests that she be assigned to this proposed branch.

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4. This proposal has been discussed with [redacted] of OCD who concurred in the justification for a branch library in Central Building.

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[redacted] (9 March '53)

Distribution:

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